



Eclipse Mold Visitor Policy and Agreement
Regarding COVID-19

Updated: 3/27/2020

Thank you for visiting Eclipse Mold Inc. The health and safety of our employees, families, customers, and visitors is our top priority. In response to the COVID-19 pandemic, we are no longer accepting visitors without an appointment.

If you do not have an appointment, we respectfully ask that you connect with your Eclipse Mold contact to establish a business-critical need to meet in person. Please consider a virtual meeting, phone call, or email instead of onsite meetings.

If you do have an appointment, please complete the following questionnaire prior to your scheduled meeting. ***You will sign to agree that you are not under any CDC recommended restrictions to be present in our facilities.***

Please complete 1 visitor sheet per visiting person per day. Your Eclipse Mold contact, who you have scheduled an appointment with, is responsible for completing the bottom half of this sheet and ensuring it is returned to HR the same day of the visit.

Name: _____

Title: _____

Company you Represent: _____

Date: _____

Time In: _____

Time Out: _____

Eclipse Mold Employee(s) you are meeting with:

By signing below, you agree to follow up-to-date CDC recommendations including self-quarantining and social distancing in regards to recent travel to restricted geographical locations (or being in contact with someone who has), monitoring symptoms, seeking medical guidance as necessary, and disclosing potential exposure to COVID-19 to those you may come into contact with. Visit the CDC website for the latest information regarding corona virus policies. Upon entering the facility, we respectfully request you wash your hands to reduce risk of spreading the virus.

If you are found to test positive for COVID-19 within 2 weeks of visiting Eclipse Mold and were contagious while visiting our facility, you agree to inform Eclipse Mold immediately by calling our main line at (586) 792-3320.

Signature: _____ Date: _____

FOR ECLIPSE MOLD CONTACT ONLY:

Name of Eclipse Mold Contact: _____

Business-critical reason for meeting: _____

Can today's business meeting instead be done virtually by video, call, or email? If not, please explain why:

List all specific buildings and areas in which the visitor traveled (conference rooms, bays, etc):